

JOHNSON CREEK BOARD OF EDUCATION
Personnel Committee Meeting Minutes
Thursday, February 2, 2023
District Board Room
5:15 p.m.

Committee Chair Ken Johnson called the meeting to order.

Members present: Duane Draeger, Ken Johnson, and Mark Siewert

Also present: District Administrator Mark Gruen, Principal Neil O'Connell, Principal Melissa Enger, Special Education Director Stacy Pustina, and Wesley Trapp

Mark Gruen verified that the meeting was properly posted pursuant to § 19.84(1) Wis. Statutes.

Motion by Draeger/Siewert to adopt the agenda as posted. Motion Carried.

The Personnel Committee discussed the Protocols and gave the Administrative Team permission to finalize the verbiage.

The Personnel Committee took no action on the Food Service Separation of Employee Agreement.

Motion by Draeger/Siewert to recommend to the full Board the approval of the Instructional Specialist - Literacy job description. Motion Carried.

Motion by Draeger/Siewert to recommend to the full Board to adopt the updated event worker pay schedule including a \$60 fee for non-administrator full night event supervision and a base pay of \$16 per hour for extended day supervision. Motion Carried.

Motion by Draeger/Siewert to recommend to the full Board to add Employee Handbook language when recording a partial day absence in Skyward, staff must utilize 7:30 a.m. and 3:30 p.m. as the standard start and end times of the work day. Motion Carried.

No action was taken on staff salary compensation and contracts.

The Board did not go into Closed Session.

Motion by Siewert/Draeger to adjourn. Motion Carried.

Respectfully submitted,

Mark Gruen
District Administrator